

As part of the ongoing maintenance and support CCIM requires that all organizations provide information on their Main User Authority and, if available, an Alternate User Authority.

The Main and Alternate User Authorities will be responsible for the following:

- Signing agreements, such as Engagement Support Frameworks (ESFs)
- Approving the addition, termination or modification of user accounts
- Approving changes to your organization's CCIM provided database(s)

Organization Name

Facility Number Sector Application(s)

	Main User Authority	Alternate User Authority
First Name		
Last Name		
Position		
Phone Number		
Email		
Signature		
Receive Communications	<input style="width: 350px; height: 35px;" type="text"/>	<input style="width: 350px; height: 35px;" type="text"/>

Approver Name (Print) Position Approver Signature Approval Date

Note: The approver must be an Executive Director/Officer or a current User Authority. For MIS, if there is a change to an existing User Authority, please provide a letter from the Board of Directors or current User Authority.

Email this form to the Support Centre at: servicedesk@ccim.on.ca