

# What is the Integrated Assessment Record (IAR)?

The **Integrated Assessment Record (IAR)** tool provides a central repository for clinical assessment data collected from multiple community care sectors. It allows authorized Health Service Providers (HSPs) within the circle of care to upload and view a client's assessment information in a secure and timely manner. The IAR enables collaborative care planning as well as enhanced communication between providers, for the ultimate goal of promoting high quality care for clients in the community.

## Benefits of using IAR

- Limits repetition and focuses on client needs.
- Informs treatment planning.
- Sends alerts about changes in client status.
- Access to client service history.
- View community health outcomes and needs.
- Coordinate care to improve client recovery.

## Who uses IAR?

IAR allows assessment information to move with a client from one Health Service Provider (HSP) to another. HSPs use the IAR to collaborate with other care providers and to view timely assessment information.

Assessment	Sector
Ontario Common Assessment of Need (OCAN)	Community Mental Health
Resident Assessment Instrument Mental Health (RAI-MH)	Inpatient Mental Health
Staged Screening and Assessment (SS&A)	Community Addictions
interRAI Preliminary Screener (interRAI PS)	Community Support Services
interRAI Community Health Assessment (interRAI CHA)	Community Support Services
interRAI Contact Assessment (interRAI-CA)	Home and Community Care
Resident Assessment Instrument Home Care (RAI-HC)	Home and Community Care
interRAI Home Care (interRAI-HC)	Home and Community Care
Resident Assessment Instrument Minimum Data Set (RAI-MDS 2.0)	Long-Term Care Homes

## Contact Us

### For Support and Information

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**Phone: 1-866-363-2246 (CCIM)**  
**Email: [servicedesk@ccim.on.ca](mailto:servicedesk@ccim.on.ca)**

IAR Consent Call Centre, only for your Clients:  
1-855-585-5279 TTY: 1-855-973-4445

# The Integrated Assessment Record (IAR)

Quick  
Reference  
Guide



## Accessing the IAR

### 1. Please visit:

- North: <https://ia.hsnsudbury.ca>
- GTA: <https://iar.williamoslerhs.ca>
- South:  
<https://iarweb.ontariohealthapps.ca>

### 2. Login: Enter your User ID and Password and click: "Login"

### 3. Read and accept the disclaimer for the IAR Viewer.

### 4. Change your temporary password when you see an alert message that indicates your password has expired. Passwords need to be changed at first login and at least every 90 days.

### 5. Use the "Forgot your password?" link to reset your password.

## Accessing a Client Record

Search: Enter all or some of the following search criteria and click "Search":

- **Ontario Health Card Number**  
the full number takes precedence over other entries.

OR

1. **Last Name;**
2. **First Name;**
3. **Date of Birth** – if unknown, an estimated date of birth must be provided.

Other demographics can be included with Last Name, First Name and DOB searches.

Pick your client: When search results appear, click on the desired person's record to go to the "Person Summary" view.

## Reading a Client Record

From the summary view, use one of the following to inform your service delivery:

- The "**Document Tree**" – groups all available assessments by sector.
- The "**Timeline**" – shows a chronological view of all assessments in the last 2 years.
- The "**Assessment Listing**" – shows a summarized, a detailed assessment or assessment outcomes.
- The "**Follow Person**" button – sends notifications and messages about a change in client status.

Follow a client's clinical journey through community care to:

- Better understand the client's needs.
- Know what services the client is receiving and the outcomes are.
- Determine what additional services should be added to better tailor a client's care plan and improve outcomes.
- Quickly find and contact providers currently delivering services to your client.
- Receive alerts when the client status changes.